

Delaware Tribe of Indians

170 NE Barbara, Bartlesville, OK 74006
Telephone: (918) 337-6590 Fax: (918) 337-6540

Trust Fund Higher Education Scholarship Application Process

Delaware Tribal members are eligible for up to \$2,400 in scholarship funding. Full-time students may apply for \$300 per semester for up to eight semesters. Semesters do not have to be consecutive. Part-time students will receive \$150 per semester up to 16 semesters. Fall scholarship applications will be accepted from June 1 through July 31. Spring scholarship applications will be accepted from December 1 through January 31.

The attached form is a fillable PDF. You can download the application, fill it out online, and print it out to be mailed with the associated documentation. Applicants are responsible for submitting all required documentation; a checklist is supplied on the attached form.

Completed applications can be hand-delivered to the tribal offices or mailed to:

**Delaware Tribe of Indians
Attn: Education Department
170 NE Barbara
Bartlesville, OK 74006**

Students must maintain a 2.7 GPA (grade point average) in the last semester attended (high school, college etc.). Students must reapply at the end of each semester. Award is made directly to student to insure that it does not interfere with their financial aid package at the institution. Scholarships will not be awarded for the summer semester. Scholarships are **subject to funding availability. Applications may be acquired by mail or phone request or downloaded from the tribal web site (www.delawaretribe.org).**

Scholarship Application Requirements:

1. An application for scholarship must be completed and returned with all of the following required documentation:
 - A. Official copy of High School or College Transcript of last school attended or GED scores.
 - B. Education Plan
 - C. Signed Privacy Statement
 - D. Verification of Enrollment to an accredited institution of higher learning (college, university, vocational school, etc.)
 - E. Copy of Delaware Tribal Registration Card (if needed a card may be obtained from the Registration Office)
 - F. Applications will be rejected if all documentation is not received by deadline.**
 - G. After first semester students must provide their last semester transcript, copy of Tribal Registration Card and proof of continued enrollment.**
2. Applications must be received from **June 1 through July 31 for Fall Semester and December 1 through January 31 for Spring Semester.** Applications received before or after the aforementioned dates will be considered only after the ones received during the proper time frame have been awarded.
3. Applicants must reapply each semester until maximum funding is reached. Applicants are encouraged to mail application and documentation by "Certified Mail" to ensure receipt by the Tribal Education Department.

Scholarship Eligibility:

1. Must be a registered member of the Delaware Tribe of Indians.¹
2. Applicant must be enrolled in an accredited institution of higher education (college, university, or vocational school).
3. Applicant must be enrolled as a full time (12 credit hours) or a part time (6 credit hours) student.
4. Funding is not available to students passing less than six (6) credit hours. If hours earned are less than twelve (12), the scholarship will be adjusted to the hours earned.
5. Award is based on current GPA (grade point average) of 2.7 or higher.
6. After completion of the each semester, the student must provide an **OFFICIAL TRANSCRIPT** to the Education Department postmarked or hand delivered by January 31. **Spring awards will not be processed if the official transcript is received by the deadline.**
7. After completion of the Spring semester, the student must provide an **OFFICIAL TRANSCRIPT** to the Education Department postmarked or hand delivered by June 30.
8. If a student's transcript shows that the student earned less than full-time (12 credit hours), the scholarship will be adjusted. Example: If the student received \$300 for the Fall semester and passed nine (9) credit hours, he or she is only eligible to receive \$150 for the Spring semester. Funding is not available if less than six (6) credit hours are earned.
9. All information submitted to the Delaware Tribe of Indians Trust Fund Higher Education Program must be true and accurate. Any misrepresentation, whether intentional or accidental, may result in the forfeiture of scholarship funding and expulsion from all education programs.

Scholarship Process:

1. The Education Committee will review all scholarship applications at the regularly scheduled meeting in August.
2. Applications will be considered on a **first-come first-served basis**.
3. Applications are approved on a case-by-case basis.

Fall Semester

1. All applicants will be notified by mail as to the status of their application. Those receiving scholarships will be requested to obtain verification of enrollment after the first thirty (30) days of the semester from the office of admissions of their respective institutions.
2. When the education committee has received verification of enrollment, scholarship stipends will be mailed **to the recipients** at the permanent address listed on the scholarship application. The scholarship monies **will not** be mailed to the institution.
3. After completion of the Fall semester, the student must provide an **OFFICIAL TRANSCRIPT** to the Education Department postmarked or hand delivered by January 31. Subsequent Spring awards will not be processed until the official transcript is received.

Spring Semester

1. All scholarship recipients must submit an official copy of their transcript for the fall semester and the enrollment verification form for the spring semester to the Education Committee no later than January 31. **If an official copy of the transcript and enrollment verification form is not received by the deadline, or the grade point average falls below the requirement, the scholarship will not be awarded.** The student may reapply for only the remainder of his/her award the following year if the GPA is back up to the required minimum. If circumstances have prevented the student from attending the second semester then a letter of explanation should be sent for the file in order to be able to reapply for the remainder of the award the following year.
2. After completion of the Spring semester, the student must provide an **OFFICIAL TRANSCRIPT** to the Education Department postmarked or hand delivered by June 30.
3. Any misrepresentation, whether intentional or accidental, may result in the forfeiture of scholarship funding and expulsion from all Delaware Tribe of Indians educational programs for at least one year.
4. The application will be reviewed at the regularly scheduled monthly Education Committee meeting. If approved, a check will be mailed to the registered tribal member.

¹ Registered Delaware Tribal member is defined in the Trust Document, Article 1-Membership. (Trust Board Education ordinances, Purpose 100, Requirements. Trust Funds Master Plan)

Delaware Tribe of Indians

170 NE Barbara, Bartlesville, OK 74006
Telephone: (918) 337-6590 Fax: (918) 337-6540

Trust Fund Higher Education Scholarship Application Form

Scholarships are awarded on a first come first serve basis. Applications are due by **July 31 for fall session and January 31 for spring session.** Applications received after this time will be considered only after properly received applications have been reviewed.

Name: _____

Last

First

Middle

Maiden

Permanent Address: _____

Street, Box or Rural RT. No.

City

State

ZIP

Telephone: Home () _____ Cell: () _____ E-Mail Address: _____

Soc. Sec. No.: _____ Delaware Registration #: _____

Date of Birth: _____ Age: _____ Male: _____ Female: _____

High School graduated from: _____ Year: _____

College Classification: _____ Freshman _____ Sophomore _____ Junior _____ Senior _____ Graduate

Vo-Tech classification: _____ 1st Year _____ 2nd Year _____ Other

Student Status: _____ Full-time _____ Part-time Major: _____

Profession you are preparing for: _____

Name and Address of Institution: _____

I hereby certify that the above information is true and correct to the best of my knowledge

Signature of Applicant

Date

This application for a Delaware Tribe of Indians Trust Scholarship must be **completed** and returned with **all required** documentation. Items that need to be included with the application are as follows:

A. Official copy of Transcript high school or GED scores and ACT scores or college transcript _____

B. Education Plan _____ **and Signed Privacy Statement** _____

C. Verification of Enrollment _____

D. Copy of Delaware Registration Card _____

Education Committee Use Only:

Scholarship Approved By: _____ Date: _____ Total Amount: \$ _____

Fall Award Amount \$ _____ **Spring Award Amount \$** _____

Scholarship Denied By _____ Date: _____

Reason Denied: _____

170 NE Barbara, Bartlesville, OK 74006
Telephone: (918) 337-6590 Fax: (918) 337-6540

Briefly describe your education and career plans for which these funds will be used.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

The Delaware Tribe of Indians Education Program operates under the general authority of the Delaware Tribe of Indians Trust Board ordinances and policies. In accordance with accountability requirements for the administration of the funds appropriated for the program and in order to provide services to recipients, and to declare eligibility, certain information is required of the applicant. This form solicits the required information. Use of personal data will be available to authorized sources upon request. The applicant should understand that the intent of collecting and maintaining this data on individuals is for determining eligibility of the applicant and to provide a means for producing certain statistical records required of this office, specifically, the release of term grades and transcripts to the Delaware Tribe of Indians Education Committee. Failure on the part of the applicant to provide the requested information will preclude the applicant from eligibility in obtaining education assistance from this program. I have read the statement on privacy listed with the application form. I hereby provide the required information and authorize its use in order to establish my eligibility for a Delaware Tribe of Indians Higher Education Trust Scholarship.

Signature of Applicant

Date _____

Delaware Tribe of Indians
170 NE Barbara, Bartlesville, OK 74006
Telephone: (918) 337-6590 Fax: (918) 337-6540

Verification of Enrollment Form

Attention: Office of Admissions and Records

Please complete the following information and return to:

**Delaware Tribe of Indians
Attn: Education Department
170 NE Barbara
Bartlesville, OK 74006**

Student Name _____

SSN _____

Is a student in good standing and currently enrolled in

_____ credit hours for the Fall _____ Spring _____ semester.

Signature of Admissions Office representative

Date

(Please note: An OFFICIAL school seal or stamp is required to authenticate this form)

Place seal here: _____

Delaware Tribe of Indians
Education Department
170 NE Barbara, Bartlesville, OK 74006
Telephone: (918) 337-6590 Fax: (918) 337-6540

Trust Fund Higher Education Scholarship Required Documents

Period for Funding: (Please indicate which term/semester and the academic year.)

Fall _____ Spring _____ Year _____
(Must be received by the deadline to obtain eligibility)

- A. **Final Transcript** (For High School Seniors or GED Recipients Only)
ACT Scores (For High School Seniors or GED Recipients Only)
Most recent transcript (Current College/University Students Only)
- B. **Education Plan and Signed Privacy Statement**
- C. **Verification of Enrollment** (Form attached. Form is completed by school's admission office)
- D. **Copy of Delaware Tribe of Indians Enrollment Card**

Deadlines:

Fall Semester -- July 31
Spring Semester -- January 31