

DEPARTMENT REPORTS
for
July 7, 2014 Tribal Council Meeting

- Child Support Enforcement - Gina Roth
- Communications – Greg Brown
- Cultural Resources – Anita Mathis
- Enrollment - Leslie Fall-Leaf
- Environmental Protection - Jimmie Johnson
- Health - Allan Barnes/Mickey Morrison
- Historic Preservation Office - Brice Obermeyer
- Housing – Vickie Bratton
- Information Technology – Greg Brown/Johnny Barker
- Child Development Care – Sherry Rackliff (this report is for Tribal Council members only)
- Tribal Manager's Report (not submitted as of 7/3/14)

Department: Child Support Services

Month: June, 2014

Director: Gina Roth

Location: Caney, Kansas

Narrative: The Child Support Services Program continues to move forward with the development and implementation of their program. The team has been continuing their child support education by attending Tribal and State Conferences. One of the CSS team's main goals has been to reach out to the community and make them aware of the Delaware Child Support Program, which the team was able to do at the Delaware Powwow and Sunfest. Also, the team has been working with their consultants, ICC, in order to complete their Tribal IV-D Comprehensive Plan and to obtain necessary software.

The Child Support Team, along with the help of Indian Collaborate Consultants, will complete their comprehensive plan by the end of June. The program is scheduled to begin accepting applications on October 1, 2014. The team is looking into more community outreach opportunities to make the community aware of their program. Delaware Child Support Services will be present at Oklahoma Indian Summer, which is in September. Delaware CSS continues to build a relationship with Kansas Child Support programs and will visit the Montgomery County program in July, as well as attend their child support docket.

Department: Communications

Dates: May 23-June 21, 2014

Director: Greg Brown

Location: Bartlesville, OK

Narrative:

With the departure of DIN editor Greg Brown for a new job in Maryland, most of the work this month was occupied with the production of the July Delaware Indian News. Greg will continue to produce the DIN through the July and October issues at least, with possible re-evaluation after the November elections.

As always, several news stories were added to the News and Events and Our Community sections of the web site. Videos of Tribal Council and Trust Board meetings were added to the Videos page.

Considerable work was done on the online gift shop.

A few items were added to the tribe's internal intranet pages as well.

Work on the web site will be continued remotely, by some combination of Greg Brown and Joe Brown adding stories and pages as they are emailed to us, with some on-site support from Johnny Barker.

Stories from the DIN will be added to the web site, as will election materials etc. Work will continue on expanding the online gift shop.

Department: Cultural Resources

Month: June, 2014

Director: Anita Mathis

Location: Bartlesville, OK

Narrative:

The online Gift shop is now live and doing very well, had an order the first day up. Have sent items to Kansas, Okla. City, Virginia, Indiana, North Carolina, New Jersey, Wyoming and Oregon just to name a few. We are now able to accept credit cards in the gift shop, I have done 15 credit card charges so far.

Still receiving donations of photos and documents for the Archives.

Said goodbye to Greg and Joe Brown, we lost a couple of good employees.

Got the NPS (National Park Service) grant turned in by March 21st, 2014 for \$40,000.

Still waiting to hear who has been awarded.

Still want to start a reading program with the children in the Day Care and the Elders once a month, starting in 2014

Department: Enrollment

Month: June 1-21, 2014

Director: Leslie Fall-Leaf

Location: Bartlesville, OK

Narrative :

Voters from last election should automatically be registered to vote in the next election. Voters from TB 2013 all entered into Progeny. November 2014 election regulations have been workshopped and approved. Have been working with Cy Hughes, Election Board Chair, to ensure that all voters from last election are registered and that absentee ballot requests are processed

Received many Walk-Ins during pow-wow time and immediately after for new cards. In planning stages of training trip to TDR (Developers of Progeny Enrollment Software) headquarters for enrollment staff and new IT in lieu of Progeny conference. Also, working with Archambo on fuel tax audit.

Department: Environmental Programs

Month: June

Director: Jimmie Johnson

Location: Bartlesville, OK

Narrative: Director Jimmie Johnson successfully negotiated EPA GAP Proposal with EPA Region 6 in Dallas for Fiscal Year '14 (Oct 1 2013-Sept 30 2015). Funding level has been lowered from current \$128k to \$112k for the next fiscal year. DTEP is on track for successful completion of tasks for FY'13 currently entering the 4th quarter. 6/11/2014: Nat Zinc Trustee Council monthly meeting with Department of Fish and Wildlife Monthly trustee council conference call held, items discussed included the extension of tolling agreement with Mining Company, DOJ Attorney Frank Lupo advised that DOJ had an issue with wording on tolling agreement that was proposed by Cyprus-Amax and tabled further discussion about agreement until they had time to review. DOJ will provide further information in next meeting. 6/11/2014: Program Director Johnson attended PSO Power Forward training/Information class that discussed the PSO Rebate program for energy efficiency measures. Will be useful in developing future energy efficiency projects. Still working on EPA Energy Star Portfolio Manager data entry to track energy usage in buildings owned and operated by the Delaware Tribe of Indians.

As of the drafting of this report Director Johnson is waiting on a Notice of Funding Announcement (NOFA) from the Department of Energy for energy efficiency retrofits and projects in tribal facilities and on tribal lands. A project is being developed by DTEP to retrofit outdated HVAC units in Community Center, and Wellness Center, along with Tribal Elder Housing units located on Barbara Street in Bartlesville. Energy Project will also most likely include some retrofitting of outdated fluorescent light fixtures with LED or Energy Efficient Fluorescent fixtures. Project will also include some weatherization and modification to the elder housing units to make them more energy efficient.

Department: Health

Month: June 2014

Director: Vacant

Location: Bartlesville, OK

Narrative: Our warming June weather has not adversely affected the Wellness Center's fitness/exercise room and therapy pool usage. Our regular users of the facility continue to remain consistent. The Choose to Lose program winners were announced on June 6th and they were John Moore, Rachel Overmeyer and Robin Murphy, 1st, 2nd and 3rd place respectively. All Tribal members are invited to visit the Wellness Center. Regarding our Community Services programs, during the June meeting, changes were discussed on how to best award the remaining available funding. Based on those discussions, 9 applications were approved. A committee meeting workshop is being held on June 25th to discuss the options available to the Committee. All agree the Elder programs do take priority.

Future Plans (What is coming up for next month):

Cut-off of Higher Education Scholarship applications July 31, 2014

Community Service and Education Committee Meetings July 14, 2014

Department: Historic Preservation

Dates: June 2014

Director: Brice Obermeyer

Location: Emporia State University

Narrative:

Provided Delaware Elders Committee a tour of historic Delaware sites in KS on 6/17.

On 6/11-13 met with Representatives from Ohio History Connection to discuss changes to their statewide interpretation plan

We were all very sad to see Greg leave this past month but wished him well with his new position in Maryland. As we look ahead next month, we will be very busy trying to find a way to replace the work that Greg did for the tribe. For Historic Preservation, we will be looking to hire an additional part-time staff to assist with the NAGPRA and Historic Preservation work while also reaching out to specialists in

the field to help us finalize the Abbott Farm report which was a major component of Greg's NAGPRA responsibilities. We have extended contracts to Michael Stewart (archaeologist) and Robert Grumet (historian) to help us finish the work.

Department: Housing

Dates: May 15, 2014- June 15, 2014

Director: Vickie Bratton

Location: Bartlesville

Narrative: Status of the Housing Program

- Meeting with Amerind Official next Tuesday to update Flood Plain insurance on 2 units in Chelsea.
- Wayne Isaacs from Cherokee Nation Environmental Programs delivered the Environmental Review Reports concerning the findings we had in the 2012 and 2013 Monitoring Assessment from Cherokee Nation.
- In addition to the Environmental Review Reports, we have answered and/or corrected all findings left in the Monitoring Assessment from Cherokee Nation and now have no findings.
- We are going over each tenant file and requesting information on all required forms not found in the files.
- We will need to advertise for an Intake Specialist for Chelsea, due to the fact that Bobbie Feeler quit. We will make this a part-time position. We would like to hire a new Housing Specialist for here in Bartlesville, due to the extreme load of work. Received word from Everett Schierenbeck, Grants Management Specialist with HUD that the 2014 IHP is approved and we will be receiving the funding shortly.
- Cherokee Nation has offered to do in-house training for the employees on the Housing Data Systems (HDS) for free. Per hour for a 2 hour training session. Cherokee Nation will also send staff to train CeCe and Lacey on how to properly take applications and do recertifications for free.
- We are currently doing Housingkeeping Inspections on all the units. Units in this first go around that are in good condition, we can bypass in the future. We are trying to clean up all the units. We will be sending out infraction notices on the units requiring it.
- In conjunction with Marvin Jones the consultant, we will be re-writing the 2014 IHP since HUD did not like the current wording or the work to be performed.
- We are also cleaning up the work orders that are incomplete. Some are a year old.
- We will also be doing a draw down for the 2013 funding held by Cherokee Nation after we meet with Callie Cather, the new Fee Accountant we hired.
- We are still re-doing the Policies and Procedures that are in need of updating.

Department: Information Technology

Dates: May 23-June 21, 2014

Director: Greg Brown (outgoing)

Location: Bartlesville, OK

Narrative:

The Information Technology Department manages the Tribe's four servers and 32 workstations at three locations: the Bartlesville campus (three buildings), the Caney campus, and the Chelsea Housing office. The most important action of the month was the hiring of Johnny Barker as I.T. Specialist on June 11, and the departure of former I.T. Director Greg Brown on June 13. Johnny will be taking over reporting duties with this month's report.

In early June, before the hiring of our new I.T. Specialist, we had a final test video conference with National Park Service representatives from Delaware Water Gap. We continue to have a few minor issues, but it appears that we are ready to have an actual video conference between Tribal officials and the Park administrative staff; Johnny Barker and Anita Mathis will work together to schedule this meeting. We had a conversation of Dave Seigel, our AT&T consultant, on June 12 to discuss the current state of AT&T services at Bartlesville, Caney, and Chelsea. He will continue to work with us to achieve cost savings and also to make sure that we have the most effective service at all locations.

Johnny Barker Report:

My first full 2 weeks at the Delaware have been fast paced and exciting!

The transition for Greg to begin his new journey and handing over the responsibilities of IT to me has been going smoothly.

2 computers needed repaired and I installed a spare machine for the new accounting person.

Have successfully reprogrammed the phone for 2 new users, and have been working diligently to understand all the system process that keep the Delaware Tribe functional.

Have visited the Caney office to determine network and computer needs for the future, and to ensure the server room meet security needs for the Child Welfare support system.

Am actively working with AT&T to get phone and internet services installed at the Lawrence KS, site.

Users experienced a connection issue when trying to connect to their email, the problem was quickly identified and was successful to restore services again.

Well experienced a complete network outage in the area, AT&T identified the problem to a cut fiber optic cable.