



DELAWARE TRIBE OF INDIANS

PROCESS FOR SUBMITTING A PETITION TO THE TRIBAL COUNCIL

Scope – The Delaware Tribe of Indians respect and value the membership community. The Tribal Council takes pride in our interaction with social and political issues, viewing it as an essential component of our community. Therefore, the Tribal Council has created this process for submitting a petition.

- 1) Locate the petition form on the website which is located under the Tribal Council pull down menu.
- 2) Fill out the form in its entirety
 - a. **NATURE OF PETITION** – State the issue or incident that caused a petition to be warranted.
 - b. **RELIEF REQUESTED** – State exactly what you would like to see done pertaining to the incident or issue involved.
 - c. **STATEMENT OF PURPOSE** – State specifically what the petition is for and the documentation referenced to make such a claim.
- 3) Make an appointment with the Tribal Council Secretary to turn in the paperwork to begin the proceedings.
 - a. At that time the Secretary will have you sign and date the **ACKNOWLEDGEMENT OF RECEIPT OF FILE** and give you a copy for your records.
- 4) In the presence of the Tribal Council Secretary, the following will occur.
 - a. The TC Secretary will Date, Time Stamp and sign all documents.
 - b. Copies will be made and handed to the Plaintiff/Petitioner so they may proceed to collect 100 signatures.
 - c. Once the 100 signatures are obtained, call the Secretary to make another appointment so you may submit all the documents. Once submitted the process will begin with Tribal Council reviewing the petition at their earliest convenience.