DELAWARE TRIBE OF INDIANS

JOB DESCRIPTION

Position:	Historic Preservationist for NAGPRA
Department:	Administrative
Employment Status:	Regular
Class:	Full-Time
Location:	Bartlesville, OK
Immediate Supervisor:	Tribal Historic Preservation officer
Date Prepared:	12/02/2022

GENERAL DESCRIPTION:

Answer inquiries and obtain information in regards to the Native American Graves Protection and Repatriation Act (NAGPRA). To protect and preserve the cultural heritage of the DELAWARE TRIBE OF INDIANS

QUALIFICATIONS:

College Degree

Requires a high level of personal integrity and ethics

Requires a high level of problem solving and organization skills

Must be able to maintain confidentiality

Requires excellent verbal and written communication skills

DUTIES AND RESPONSIBILITIES:

File and maintain records.

This position is responsible for the review of undertakings by federal and state agencies and institutions and engaging in government-to-government consultation with such agencies and institutions, the Native American Graves Protection and Repatriation Act (NAGPRA), and the protection of our sacred sites and landscapes pursuant to the American Indian Religious Freedom Act (AIRFA) and Executive Order 13007

The DTHPO shall be responsible for actively participating in the trilateral coalition of tribes (DELAWARE NATION, DELAWARE TRIBE OF INDIANS, and STOCKBRIDGE MUNSEE COMMUNITY) to accomplish all work related to the repatriation and reburial of our common Ancestors.

This position will review all federal undertakings that occur within the tribe's current jurisdiction and acknowledged aboriginal lands, and any other locations that may have religious, cultural, or historic significance to the DELAWARE TRIBE OF INDIANS in regards to NAGPRA.

Communicate with regulatory institutions to ensure compliance with reporting requirements

Other duties as assigned by Tribal Operations Manager

INDIAN PREFERENCE POLICY:

In accordance with the Indian Preference Act of 1934, (Title 25, USC, Section 47), Indian Preference will be observed in hiring