

# **DELAWARE TRIBE OF INDIANS**

## **APPOINTEE QUESTIONNAIRE AND VERIFICATION**

### **HISTORIC PRESERVATION STEERING COMMITTEE**

The Delaware Tribe of Indians Constitution and Bylaws at Article V, Section M. charges the Delaware Tribal Council to appoint subordinate committees, commissions, boards, tribal officials and employees not otherwise provided for in this Constitution and Bylaws and to prescribe their duties, salaries, and tenure.

Pursuant to the guidelines and requirements of the funding agency for the Historic Preservation Department a steering committee is to be established to assist and guide the department. The Tribal Council is currently seeking individuals interested in serving as members of the Historic Preservation Steering Committee and will be approved in the form of a Tribal Resolution adopted by a majority vote of the Tribal Council at a regularly scheduled meeting. The Delaware Tribal Council further requires those appointed to this committee, be knowledgeable of Lenape culture.

The Delaware Tribe of Indians is in search of volunteers to serve on the Historic Preservation Steering Committee. This committee would help provide a sharper direction for the Historic Preservation Department including addressing preservation questions; aid in developing programs and identifying opportunities for the department and community.

Meetings will be held twice monthly. One at the Bartlesville campus and secondly via Teams or in person with the Historic Preservation Department. There will be an hourly stipend not to exceed \$200 per month per committee member.

The purpose of this questionnaire is to advise the appointees of qualifications and responsibilities of service, and for the appointee to educate the members of the Council regarding their backgrounds, qualifications, goals of service and recognition of commitment. Please complete the questionnaire, verify that you have read the tribe's governing documents associated with the entity you have been appointed to, provided they have been approved by the Tribal Council, verify you meet the requirements and agree to abide by the laws and other governing documents controlling your service, and that you are not disqualified under any Ethics Code or the law authorizing the entity to which you are appointed.

Please note there is a deadline associated with this submission. If after reading and consideration, you decide you are not qualified or otherwise do not wish to be considered for confirmation, please advise the Executive Assistant to the Chief at [dmurrell@delawaretribe.org](mailto:dmurrell@delawaretribe.org) or in written form and mail or hand deliver to 5100 Tuxedo Blvd., Bartlesville, OK 74006, Attn: Executive Assistant to the Chief.

## A. BACKGROUND

Full Name \_\_\_\_\_

Tribal Enrollment \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Contact information (phone and email): \_\_\_\_\_

\_\_\_\_\_

Entity Nominated/Appointed to: \_\_\_\_\_

Current Occupation: \_\_\_\_\_

## B. QUALIFICATIONS

1. Please describe on an attached document the qualifications and qualities you believe make you a good candidate to serve on the entity to which you have been appointed on an interim basis.
2. For your appointment to be confirmed, please list on an attached document how you deem yourself knowledgeable of Lenape culture.
3. Please list all previous experience you have serving on an Authority, Board, Committee or Commission or as a Trustee.

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4. As you think about three important board roles – ambassador, advocate and asker – in which role (s) do you think you are most qualified and will be the most active, and how do you envision your talents will enhance the entity to which you are appointed?

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5. Do you know of any ethical, legal, financial, personal or other potential impediments to service to the Delaware Tribe of Indians? Yes\_\_\_\_\_ No\_\_\_\_\_

**C. COMMITMENT TO SERVICE AND TO ABIDE BY ETHICS LAW**

1. Why are you interested in serving on a Delaware Tribal Authority, Board, Committee or Commission?

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2. Please list all entities affiliated with the Delaware Tribe of Indians with whom you have an ownership or management interest.

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3. Please list all other current Board service, volunteer or otherwise, and the dates of your term.

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4. Please state whether that service requires a time or financial requirements or you have other commitments that may impact your ability to give full time and financial commitment, if required, to the Delaware Tribe of Indians entity to which you have been appointed. Explain how you will manage those impediments.

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5. Are you willing to devote the time, travel and if required, are you willing and able to attend multiple monthly meetings, invest travel time, make additional commitments required of service?  
Yes\_\_\_\_\_ No\_\_\_\_\_

6. Please review the attached documents if applicable. Do you believe you have any Ethical Barriers to service? Yes\_\_\_\_\_No\_\_\_\_\_

6. If you answered “yes” to question 5, would you like the Chair of the Delaware Committee to which your appointment is assigned to contact you to discuss your answer? Yes\_\_\_\_\_No\_\_\_\_\_

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**D. VERIFICATION**

I VERIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I further confirm that I am qualified to serve as an appointee under the Constitution and Bylaws of the Delaware Tribe of Indians, that I agree to follow all ethical requirements of the Delaware Tribe of Indians, that I have not been convicted of a crime involving moral turpitude in the last ten years, or dismissed from any job or position as a result of ethical or criminal misconduct. If required, I pledge to make the entity I serve my primary philanthropic benefactor during my term to the full extent my personal financial capacity allows.

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Appointee